

Meeting Name: **MN Masters LMSC Board Meeting**
Date/Time of meeting: **Tuesday, December 17, 2019**
Location: Washburn Library
Meeting run by: Tom Moore
Minutes Recorded by: Hannah Cohen

Motions:

- 1) The board approved the November 2019 meeting minutes from the Annual Meeting.
- 2) The board approved that Dave K. will act as temporary treasurer while Julie is out.
- 3) The board approved hiring Louis Miller to get the LMSC website up and running using the template we discussed at the meeting. Jeremy is overseeing this.

Number of Attendees: 10

Executive Committee members present: Tom Moore, David Bergquist, Hannah Cohen, Beth Nymeyer, Randy Ness, Randy Schlichting, Dave Kough

Executive Committee members on conference call:

Board Members Present: Mark Kaplan, Jeremy Busch

Members on conference call:

Other Members: Gary Kovacs

Minutes:

- The meeting was called to order at 6:43 PM. The Annual Meeting (November) minutes were approved (David B. made the motion; Mark K. seconded it, the motion passed on a voice vote). Hannah will submit the meeting minutes to USMS and the list of new officers.
- **Treasurer (Dave K.)** – Julie needs to take some time off from her role as treasurer. David B. made the motion that Dave K. serve as temporary acting treasurer (Dave K. agreed); Jeremy seconded it. All were in favor via a voice vote.
- **Budget** – Dave K. passed around the 2019 approved budget and the actual amounts received and spent and we reviewed it. We also looked at and discussed a proposed 2020 budget.
 - David B. proposed donating \$1000 to the International Swimming Hall of Fame for next year (as a regular donation or as a membership donation).
 - We also talked about sending more people to the National Convention (cost would stay the same; hotel costs are covered since we opted in to the Unified Fee membership structure).
 - We talked about increasing the budget for swag, t-shirts, etc, including money for a merchandise store (\$2500 total marketing/swag budget).
 - After discussions, we are looking at about a \$7000-9000 deficit for 2020. Dave. K will send out revisions by January 14.

- We also discussed moving some of our savings into a CD or money market mutual funds.
- **Registrar/Membership Coordinator (Randy N.)** – There were 1,361 registrations year to date, which exceeds last year (6% more; 1,285 total in 2018). We are less than 2 months into the 2020 registration period and we have 470 members registered as of 12/16/19. Randy handed off a most of registration materials to Mark K.
- **ClubAssistant Credit Card Security** – David B. has not received any information from ClubAssistant regarding the credit card fraud (fraudulent charges from Petsmart).
- **Website Project (Jeremy B.)** – Louis Miller has been hired to work on the new LMSC website. He found four potential Wordpress templates for the website that we looked at during the meeting. We all agreed on one of the templates. The current MN Masters website has been de-indexed from Google's search results. We have \$1000 budgeted for the website.
 - How quickly can he have a website drafted? Jeremy will have a draft preview version by the January 21 meeting.
 - Mark K. made a motion to work with this vendor to get the website up and running using the template we discussed and pay for it with next year's budget. David B. seconded the motion. All (besides Jeremy, who recused himself) were in favor via a voice vote.
- **Records** – Mark K. (on behalf of Marc Anderson) passed out a list of 2019 record breakers.
- **ALTS (Carrie)** – Carrie was on a task force to see if there should be a national committee for ALTS. The conclusion was that yes, there should be a national ALTS and Carrie is the chair of that committee.
- **National Committees** – In addition to the above, Tom will no longer be on the Governance committee but will be on Diversity & Inclusion committee. Beth will continue to be on the Recognition & Awards Committee.

The next meeting is **1/7 at 6:30 PM at the Washburn Library**. The following meeting will be **1/21 at 6:30 PM at Southdale Library (Edina, second floor)**.

The meeting was adjourned at 7:52 PM.